

Pinellas County Council PTA Voting Delegates

This Form must be returned with Insurance Application/Membership Dues

As a member of PCCPTA, your PTA is entitled to five voting delegates at each council meeting. As a PTA insured through PCCPTA, your unit is **REQUIRED** to attend at least **TWO PCCPTA GENERAL MEETINGS** per year. This does **NOT** include the Annual Workshop or Legislative Meetings. Please check meeting dates and locations in your PCCPTA Handbook. Please arrange NOW for your PTA to be represented at these meetings.

Procedures:

Your delegate(s) will sign in at the meeting and be given a Voting Delegate Card. The Card will display the date of the meeting and should be given to your unit secretary as proof of attendance.

Substitute Delegate: Should none of the five Voting Delegates you have listed on this form be available to attend the meeting, you may send a substitute. The president simply writes a note explaining that this Delegate is substituting for _____. In Addition, an individual may sign in for your PTA without the note. Your PTA will be given credit for attendance and will receive Proof of Attendance Card, however, the individual may neither vote nor participate in debate.

Be sure your Secretary has a list of your Voting Delegates. You may add or change names at any time with a note from the President!

**Please return the bottom of this form with your Insurance Application/
Membership Dues.**

PLEASE PRINT LEGIBLY!

Name of PTA: _____

Names of Delegates:

PTA President Signature: _____
(not valid without signature)